

Dr. William S. Hall

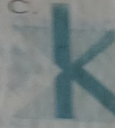
SOUTH CAROLINA STATE HOSPITALS  
LINEN INVENTORY & ANALYSIS  
DECEMBER 15, 1965

VICTOR KRAMER CO., INC.  
LAUNDRY MANAGEMENT CONSULTANTS.



545 FIFTH AVE.  
NEW YORK, N. Y. 10017

VICTOR KRAMER CO. INC.  
LAUNDRY MANAGEMENT CONSULTANTS



545 FIFTH AVENUE  
NEW YORK, N. Y. 10017

OUR 26TH YEAR

212 - MURRAY HILL 7-5440

January 20, 1966

Col. John G. Morris, Jr.  
Director of Administrative Services  
Columbia State Hospital  
Ball Street & Elmwood Avenue  
Columbia, South Carolina

Dear Col. Morris:

The attached copy of memo to Ed Knight covers the details of my last visit. The inventory taken on the day I was there apparently went well. We are now in the process of making the analysis and will promptly make our report.

As I expressed to you and repeated in my memo to Ed, I was very pleased with the progress being made in the linen distribution area, and the initiative shown by Lanny Johnson. What an improvement over the previous setup!

My next visit will be in May or June, exact date to be determined. It is possible we may be coming through Columbia in April on the way to Florida. Will let you know.

With personal regards,

Sincerely yours,

VICTOR KRAMER CO. INC.

Thomas Summers  
Executive Vice President

TG/ek  
cc: Dr. W. S. Hall



WILLIAM S. HALL, M.D.  
State Commissioner of Mental Health  
WILLIAM P. BECKMAN, M.D.  
Deputy Commissioner  
Community Mental Health Services  
JOHN L. HUGHES, M.D.  
Deputy Commissioner  
Research and Training  
JOHN G. MORRIS, JR.  
Deputy Commissioner  
Administrative Services



NEW YORK STATE  
MENTAL HEALTH COMMISSION  
C. M. Tucker, Jr., Chairman  
John M. Fewell, M.D.  
G. Werber Bryan  
W. G. Edwards, Sr.

STATE OF SOUTH CAROLINA  
DEPARTMENT OF MENTAL HEALTH  
2214 BULL STREET  
COLUMBIA, SOUTH CAROLINA 29202

January 28, 1966

William S. Hall, M.D.  
State Director of Mental Health  
Columbia State Hospital  
Bull Street & Elmwood Avenue  
Columbia, South Carolina  
In Re: Linen Inventory Report

Mr. Thomas Summers  
Executive Vice President  
Victor Kramer Co. Inc.  
545 Fifth Avenue  
New York, New York 10017

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ed is your copy of the Linen Inventory Report and  
included is a copy of my comments to  
Col. Morris regarding this report. You should find these  
and the results very interesting.

Dear Mr. Summers:  
Thank you very much for your letter of January 24, 1966 enclosing a copy  
of the Linen Inventory Report and Analysis. next visit, data to be  
established.

We are very pleased with results indicated by an analysis of the recent  
inventory as compared to the previous ones and will be glad to see you  
on your next visit.

With kindest regards, I am

Sincerely yours,

Sincerely,  
KRAMER CO. INC.

William S. Hall, M. D.  
State Commissioner of Mental Health  
and  
Superintendent, S. C. State Hospitals

TS/ex

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VICTOR KRAMER CO. INC.  
LAUNDRY MANAGEMENT CONSULTANTS

545 FIFTH AVENUE  
NEW YORK, N. Y. 10017



OUR 27TH YEAR

212 - MURRAY HILL 7-5440

August 11, 1966

September 30, 1966

*File*

Mr. Edward C. Knight  
Chief, Purchasing and Warehousing Section  
State of South Carolina  
Department of Mental Health  
2214 Bull Street  
Columbia, South Carolina 29202

Dear Ed:

We are returning your copy of the Inventory Report and Analysis.

We have noted the revised par requirements on our records and will use this information in analyzing the semi-annual inventory due in December. It should be scheduled for Wednesday, December 14th. My next visit to the hospital may coincide with the inventory date. I will let you know positively a little later.

With personal regards,

Sincerely yours,

VICTOR KRAMER CO. INC.  
Thomas Summers  
Executive Vice President

Thomas Summers  
Executive Vice President

TS:ss  
enclosure

cc: William S. Hall, M.D. ✓  
Col. John G. Morris, Jr.



VICTOR KRAMER CO. INC.  
LAUNDRY MANAGEMENT CONSULTANTS



545 FIFTH AVENUE  
NEW YORK, N. Y. 10017

MURRAY HILL 7-5440

December 11, 1964  
Out 25th Year

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S.C. Department of Mental Health  
2214 Bull Street  
Drawer 189  
Columbia, South Carolina 29202

Attention: William S. Hall, M.D., State Commissioner  
of Mental Health

Gentlemen:

RE: LINEN-LAUNDRY MANAGEMENT  
CONSULTING SERVICE

We offer to serve the State Department of Mental Health as Linen-Laundry Management Consultants for the following units:

State Hospital at Columbia  
Palmetto State Hospital  
Pineland Training School

THE OBJECTIVES

The State Hospital Units want the patients and staff to receive adequate quantities of clean linen and clothing under a plan which provides user satisfaction and operates at lowest possible cost with effective control.

To the extent required, you want continued guidance on the detailed implementation of the basic linen control system recently established in all three facilities. You want a system that is simple to maintain and will accomplish the purposes stated above.

WE AGREE TO DO

1. Serve your Department on a retainer basis available for advice or direction.
2. Plan, direct, analyze and report the semi-annual inventories.
3. Make field visits to the Hospital or Hospitals three times per year, in January, May and September.
4. Be responsive during the year for consultation by phone or letter.