

THE STATE HOSPITAL FOR THE INSANE.

June 10, 1915

Chairman R. B. Scarborough called the Board to order at 10 A.M. Present: Messrs. R. B. Scarborough, B. W. Segars, Dr. S. C. Baker and Christie Benet. Mr. Surrine was absent.

The minutes were read by the Secretary, corrections were ordered in the matter of the salary of the Medical Director, which should have read "\$2500, with board or \$3000 without board"; the salary of a dentist should have read "left open for further consideration," and the names of those awarded contracts for furnishing supplies for the quarter were ordered inserted in the minutes.

(see copy Superintendent's report)

The Superintendent in addition to his written report announced that 76 white male patients, 120 white female patients and a large per cent of both the colored male and female patients had been utilized in various industrial lines. 49 of the colored women at State Park have been put to work also.

Dr. Williams reported that Dr. W. C. Sandy had been appointed Medical Director and had already commenced work. Other members selected to compose the medical staff are expected to report for duty before the 15th of the month.

Drs. R. G. Blackburn and W. E. Fulmer will be relieved on the 15th and as they are entitled to two weeks vacation he had agreed to pay them for the month of June. Dr. H. H. Griffin may be held until the 1st of July and if so, he expects pay for two weeks of the month of July.

On motion of Mr. Benet the application of Drs. Blackburn & Fulmer for extra pay for medical services rendered at State Park in addition to their regular work at the Hospital, on account of instructions from a former Superintendent was considered and they were requested to make out itemized bills in regular form, showing dates of service rendered, together with a copy of the resolution of the Board of Regents (Feb. 11th 1915) bearing upon this matter.

Dr. S. C. Baker read a report of his visit recently made the State

*George Lafaye Architect
Made a Report*

*Def. to Call Mr
Surrine whenever
necessary.*

*Architects orders
for supplies must
be tabulated and
ratified by the Board*

*All orders of the Architect
must be approved by the
Superintendent and be
endorsed by Mr Surrine*

*Mr Benet & Dr Williams
to secure options on
property on Crane Creek*

*Architect must file all
specifications must be
filed with the secretary*

*Contract with Mr
Surrine*

At the request of the Chairman Mr. Geo. E. LaFaye, recently elected architect, exhibited a number of charts and drawings illustrating the changes contemplated in the different buildings of the Hospital in to carry out the plans for improving and developing the institution along modern lines. These plans were agreed upon by Mr. J. E. Surrine, Board of Regents, Dr. C. F. Williams, the Superintendent and Mr. Geo. E. LaFaye the architect, as embracing some of the changes desired to be made improvement and development of the Hospital as contemplated by the by the General Assembly last winter.

On the motion of Dr. Baker, Dr. Williams, the Superintendent, and given permission at his discretion to call Mr. Surrine to consult consultation whenever he needed advise about matters of construction ask Mr. Surrine to come as often as he thinks necessary and as oft it is convenient for Mr. Surrine to come.

Mr. Scarborough, as Chairman, ruled that any act of authority the architect or others for the purchase of supplies for building purposes on emergency must be properly tabulated and submitted to Board for their ratification at the next meeting of the Board if purchases have been made.

On motion of Dr. Baker all orders of procedure outlined by must be approved in writing by the Superintendent and must receive written endorsement of Mr. J. E. Surrine of the Board before any work tearing out any parts of the buildings anywhere is commenced proceeding to making changes therein.

On motion of Dr. Baker, upon the showing made by the report Henry E. Knox, Jr. (engaged to make a geological survey to determine supply available at State Park, through the means of tubular wells at the most available points on this property) being not very the matter of securing options upon property lying on Crane Creek the buildings sites was agreed upon and the matter was referred to and Dr. Williams to secure these options.

On motion of Dr. Baker Mr. LaFaye, the architect, who was instructed to file with the Secretary of the Board all specifications for supplies needed in his work of making changes, improvement alterations or additions to the buildings of the Hospital, with the prices bid by different parties for furnishing these and to make detailed exhibits of all other expenses required construction, alteration, improvement and development of the property of this Hospital. Each item of expense in this department set forth in detail and all must be filed with the Secretary prior to any payments being made therein.

Mr. Scarborough, the Chairman, asked if the architect Mr. Surrine entered into a contract with Mr. J. E. Surrine representing the Board this contract had been filed with the Secretary of the Board and that Mr. Surrine said that such a contract had been consummated and that Mr. Surrine had the original and that he had the copy in his office, and that he had agreed upon between Mr. Surrine, representing the Board, and a commission of 5%

At the request of the Chairman Mr. Geo. E. LaFaye, recently elected architect, exhibited a number of charts and drawings illustrating the changes contemplated in the different buildings of the Hospital in order to carry out the plans for improving and developing the institution along modern lines. These plans were agreed upon by Mr. J. E. Serrine of the Board of Regents, Dr. C. F. Williams, the Superintendent and Mr. Geo. E. LaFaye, the architect, as embracing some of the changes desired to be made in the improvement and development of the Hospital as contemplated by the acts passed by the General Assembly last winter.

*Geo. E. LaFaye Architect
made a report*

*Dr. C. F. Williams
Serrine whenever
necessary.*

On the motion of Dr. Baker, Dr. Williams, the Superintendent, was requested and given permission at his discretion to call Mr. Serrine to Columbia in consultation whenever he needed advise about matters of construction and to ask Mr. Serrine to come as often as he thinks necessary and as often as it is convenient for Mr. Serrine to come.

*Architects orders
for supplies must
be tabulated and
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Mr. Scarborough, as Chairman, ruled that any act of authority given the architect or others for the purchase of supplies for building purposes on emergency must be properly tabulated and submitted to the Board for their ratification at the next meeting of the Board after such purchases have been made.

*procedure of this
All orders of the Architect
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On motion of Dr. Baker all orders of procedure outlined by the architect must be approved in writing by the Superintendent and must receive the written endorsement of Mr. J. E. Serrine of the Board before any work of tearing out any parts of the buildings anywhere is commenced preparatory to making changes therein.

*Mr. Benet & Dr. Williams
to secure options on
property on Crane Creek*

On motion of Dr. Baker, upon the showing made by the report of Mr. Henry E. Knox, Jr. (engaged to make a geological survey to determine the water supply available at State Park, through the means of tubular wells located at the most available points on this property) being not very encouraging the matter of securing options upon property lying on Crane Creek nearest the buildings sites was agreed upon and the matter was referred Mr. Benet and Dr. Williams to secure these options.

*Architect must file all
specifications must be
filed with the Secretary*

On motion of Dr. Baker Mr. LaFaye, the architect, who was present, was instructed to file with the Secretary of the Board all specifications for supplies needed in his work of making changes, improvements or other alterations or additions to the buildings of the Hospital, wherever located, with the prices bid by different parties for furnishing these supplies and to make detailed exhibits of all other expenses required in the construction, alteration, improvement and development of the buildings and property of this Hospital. Each item of expense in this department must be set forth in detail and all must be filed with the Secretary of the Board prior to any payments being made therein.

*Contract with Mr
Geo. E. LaFaye, Architect*

Mr. Scarborough, the Chairman, asked if the architect Mr. LaFaye, had entered into a contract with Mr. J. E. Serrine representing the Board and if this contract had been filed with the Secretary of the Board. Mr. LaFaye said that such a contract had been consummated and that Mr. Serrine was given the original and that he had the copy in his office on Main Street. He stated that the prices agreed upon between Mr. Serrine, representing the Board, and him was that he was to get a commission of 5% on the cost where he makes plans and specifications. For consultations and other work it was agreed that he was to receive twenty five dollars per day for time actually employed.

*Work must not be
Commenced till Mr
Serrine makes
his report.*

Mr. Scarborough, Chairman, ruled that no work must be commenced under the authority of the Board until Mr. Serrine makes his report, embodying the written contract entered into between Mr. Serrine and Mr. LaFaye showing in full the terms agreed upon by which Mr. LaFaye was employed as Architect of the Hospital.

*Contract with Mr
LaFaye must
be filed with the
Secretary.*

On motion of Mr. Segars the contract made between Mr. Serrine and Mr. LaFaye, after it has been reported and approved by Mr. Serrine and adopted by the Board must be filed with the Secretary.

*Work must be
done by day labor*

Mr. Benet offered the following resolution:
"Resolved: That it is the opinion of this Board, based upon the reports of Mr. Serrine and Mr. LaFaye, that it will be to the best interest of the State and to save money, to do the proposed work on the buildings etc. by day labor, using as many patients as possible with our own Superintendent in charge and not by contract. This was adopted by the Board.

*Bill of \$7.48 to a
Sergeant ordered paid*

A bill for \$7.48 was presented by the Secretary from Dr. G. F. Sargeant of Maryland embracing supplementary expenses incurred by him in connection with his visit to the institution last spring. The Board approved this bill and turned it over to the Treasurer for payment.

*Contract with
Southern Railway
(Spur Track)*

Copy of the deed to the spur track leading from the Southern Railway tracts into the yards was next taken up. The same that was handed to Dr. Williams by Mr. Thompson of the Southern Railway Co. several weeks ago with the request that the Board sign the deed and return it to Mr. Thompson. This was discussed and turned over to Mr. Christie Benet for careful examination and legal advice before being executed by the Board

The Board adjourned.

At the request of the Chairman Mr. Geo. E. LaFaye, recently elected architect, exhibited a number of charts and drawings illustrating the changes contemplated in the different buildings of the Hospital in order to carry out the plans for improving and developing the institution along modern lines. These plans were agreed upon by Mr. J. E. Sirrine, of the Board of Regents, Dr. C. F. Williams, the Superintendent and Mr. Geo. E. LaFaye, the architect, as embracing some of the changes desired to be made in the improvement and development of the Hospital as contemplated by the acts passed by the General Assembly last winter.

On the motion of Dr. Baker, Dr. Williams, the Superintendent, was requested and given permission at his discretion to call Mr. Sirrine to Columbia in consultation whenever he needed advise about matters of construction and to ask Mr. Sirrine to come as often as he thinks necessary and as often as it is convenient for Mr. Sirrine to come.

Mr. Scarborough, as Chairman, ruled that any act of authority given the architect or others for the purchase of supplies for building purposes on emergency must be properly tabulated and submitted to the Board for their ratification at the next meeting of the Board after such purchases have been made.

On motion of Dr. Baker all orders of procedure outlined by the architect must be approved in writing by the Superintendent and must receive the written endorsement of Mr. J. E. Sirrine of the Board before any work of tearing out any parts of the buildings anywhere is commenced preparatory to making changes therein.

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On motion of Dr. Baker, upon the showing made by the report of Mr. Henry E. Knox Jr. (engaged to make a geological survey to determine the water supply available at State Park, through the means of tubular wells, located at the most available points on this property), being not very encouraging the matter of securing options upon property living on Crane Creek, nearest the building sites was agreed upon, and the matter was referred to Mr. Benet and Dr. Williams to secure these options.

On motion of Dr. Baker, Mr. LaFaye, the Architect, who was present, was instructed to file with the Secretary of the Board all specifications for supplies needed in his work of making changes, improvements or other alterations or additions to the buildings of the Hospital, wherever located, with the prices bid by different parties for furnishing these supplies, and to make detailed exhibits of all other expenses required in the construction, alteration, improvement and development of the buildings and property of this Hospital. Each item of expense in this department must be set forth in detail, and all must be filed with the Secretary of the Board prior to any payments being made therein.

Mr. Scarborough, the Chairman, asked if the Architect Mr. LaFaye, had entered into a contract with Mr. J. E. Serrine, representing the Board and if this contract had been filed with the Secretary of the Board. Mr. LaFaye said that such a contract had been consummated and that Mr. Serrine was given the original and that he had the copy in his office on Main Street. He stated that the prices agreed upon between Mr. Serrine, representing the Board, and him, was that he was to get a commission of 5% on the cost where he makes plans and specifications. For consultations and other work, it was agreed that he was to receive twenty five dollars per day for time actually employed.

Mr. Scarborough, the Chairman, ruled that no work must be commenced under the authority of the Board until Mr. Serrine makes his report, embodying the written contract entered into between Mr. Serrine and Mr. LaFaye, showing in full the terms agreed upon by which Mr. LaFaye was employed as Architect of the Hospital.

On motion of Mr. Segars the contract between Mr. Serrine and Mr. LaFaye after it has been reported and approved by Mr. Serrine and adopted by the Board must be filed with the Secretary.

Orders of Architect must be approved by the Superintendent endorsed by Mr. Serrine

Water at State Park securing options on property

Architect must file all specifications with Secretary of the Board alterations & improvements

Contract between Serrine and LaFaye, the Architect

Work must receive the approval of Mr. Serrine and the Authority of the Board

Architect's Contract must be filed with the Secretary

June 10th. 1915 (Cont.)

Mr. Benet offered the following resolution:

Resolved:

" That it is the opinion of this Board, based upon the reports of Mr. Sirrine and Mr. LaFaye, that it will be to the best interest of the State ~~and to~~ save money, to do the proposed work on the buildings etc. by day labor, using as many patients as possible with our own Superintendent in charge and not by contract. This was adopted by the Board".

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The Board adjourned.

*Day labor to do
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buildings + c*

*Dr Sargeant's bill
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