

May 11th 1916

State Hospital for the Insane Columbia S.C. May 11th 1916
Under a resolution passed by the Board at their meeting
The Board met today instead of the 13th, the regular date, Present Messrs
R.B. Scarborough, W. Segars, G. S. Sirmine and C. Baker
The Chairman Mr R.B. Scarborough, called the Board to
promptly at 10 o'clock A.M. The Secretary was requested to read
minutes of the last meeting. They were confirmed.

Mr. C. F. Williams, Superintendent read the following
tentative outline of the policy that he wished the Board
Tentative Outline as a Basis for Operations for 1916

- 1st - Division of Board into Committees.
- 2nd - Services of an architect for advice.
- 3rd - Fire Escapes.
- 4th - Transformer House and removal of telegraph poles.
- 5th - Fixing of salaries, Staff, dentist, druggist, Chaplain and all employees.
- 6th - Guide as to admission of pay patients, amount of income they should possess before classing them as pay patients.
- 7th - Rearrangement of Office and purchase of office equipment.
- 8th - Repairs, 1st, improvements desired North & Taylor buildings, then Administration with each wing.
- 9th - New Kitchen, dining room and cold storage.
- 10th - New dairy.
- 11th - Machinery for and changes in laundry.
- 12th - Central heating plant.
- 13th - Machinery for Mattress factory, work shops and tools for patients. Instruments for band-
- 14th - Advisability of temporary quarters at State Park, leaving Parker Building alone for the present.
- 15th - Nurses home.
- 16th - Psychopathic hospital.
- 17th - Grounds.
- 18th - Purchase of automobiles.

Mr. Theo. G. Briaman an applicant for the position of gardener being in waiting was invited in and heard.

On motion of Mr. Baker the Superintendent was requested to employ an expert gardener at not exceeding 15.00 per month. Mr. Williams employed Mr. Briaman on trial.

On motion of Mr. G. S. Sirmine the Superintendent's report was taken up and acted upon by sections as follows:

- 1 - On Public Policy & Legislation. The full Board will act.
- 2 - On Motion of Mr. Baker. The selection of an architect was referred to Mr. Sirmine. The preference being in favor of Mr. La Laze, President Mr. Sirmine succeeded in making satisfactory arrangements with him. Mr. Sirmine was requested to draw up articles of agreement with the architect selected, and to specify that the architect must come upon the call

Summary Case 200 per hour

Dr. Williams permission to North, visit

Office of Clin Director Case

Write and to Medical Director the May meeting

Date of visit changed to

Dr. Williams to give outline of

For visit the hour

Theo G Briaman employed as gardener

Superintendent's report taken up by sections

Public Policy & Legislation

Selection of architect

refused payment

fire escapes

Transformer house and removal of poles

Medical Director

Pay of medical staff

Pay patients had to change

Offices to change and furnish

North building Taylor building for hospital

Other change

Patient labor

New Dairy built

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North Building
Taylor Building
for Hospital
Other changes

7 - On motion of Mr. Irvine the Superintendent was granted permission to remodel change and equip with the proper furniture the offices of the Institution.

8th On motion of Mr. Bennett, permission was granted the Superintendent to remodel, paint and equip the North and the Taylor Buildings for hospital purposes. and the Superintendent was requested to employ a competent Foreman, to take charge of the construction work, heating equipment, plumbing &c. under the direction of the Superintendent and architect. That the Superintendent lay before the architect from time to time such changes as he wishes to make in remodeling the buildings and after they have drawn plans of the changes desired ^{repairs} they must be submitted to Mr. Irvine for his approval, before commencing work thereon.

It was the opinion of the Board that patient labor be utilized as far as possible in doing the work required in making changes &c. That the work of making improvements throughout the buildings, the kitchen, dining rooms, cold storage plant and dairy building ~~be~~ be done with the patient help. That a new dairy be built as soon as possible.

The Superintendent was granted permission to order new machinery for the laundry to buy machinery for making mattresses, brooms and other machinery needed to develop as rapidly as possible the industrial department of the institution so as to give employ-

Patient labor

New
Dairy built