

STATE HOSPITAL FOR THE INSANE,

COLUMBIA, S. C.

MAY 11th. 1915.

met in substitute
in

Under a resolution passed by the Board at their meeting April 24th. The Regents met to-day, instead of the 13th, the regular date. Present, Messrs: R. B. Scarborough, B. W. Segars, J. E. Serrine, Dr. S. C. Baker & Christie Benet.

The Chairman, Mr. R. B. Scarborough, called the Board to order promptly at 10 o'clock in the A. M.. The Secretary was requested to read the minutes of the last meeting. They were confirmed.

Dr. C. F. Williams, Superintendent, read the following as a tentative outline of the policy, that he wished the Board to

TENTATIVE OUTLINE AS A BASIS FOR OPERATIONS FOR 1915

- a booklet by*
intendant of
operations for 1916
- 1st. Division of Board into Committees.
 - 2nd. Services of an Architect for advice.
 - 3rd. Fire Escapes.
 - 4th. Transform house and removal of telegraph poles.
 - 5th. Fixing of salaries. Staff, Dentist, Druggist, Chaplain and all employees.
 - 6th. Guide as to admission of pay patients, amount of income they should possess before closing them as pay patients.
 - 7th. Re-arrangement of office and purchase of office equipment, system of telephone.
 - 8th. Repairs. 1st. improvement desired North & Taylor Buildings, then Administration with each wing.
 - 9th. New Kitchen, Dining Room and Cold Storage.
 10. New Dairy.
 - 11th. Machinery for and changes in laundry
 - 12th. Central Heating Plant
 - 13th. Machinery for mattress factory, work shops and tools for patients.

Instruments for Band

- 14th. Advisability of temporary quarters at the State Park, leaving Parker Building alone for the present.
- 15th. Nurses Home
- 16th. Psychopathic Hospital.
- 17th. Grounds
- 18th. Purchase of Automobiles.

Theo. G. Brown
employed as gardener

Mr. Theo. G. Brown, an applicant for the position as gardener, being in waiting- was invited in and heard.

On motion of Dr. Baker, the Superintendent was requested to employ an expert gardener at not exceeding \$150.00 per month. Dr. Williams employed Mr. Brown on trial.

Superintendent's
Report

On motion of Mr. J. E. Serrine, the Superintendent's report was taken up and acted upon by sections as follows; Viz:

Patient help be utilized in building

Superintendent authorized to buy machinery, etc for Industrial Department

Central Heating Plant referred to Mr. Sirrine

*Superintendent to equip laundry building at State Park for occupancy of patients
Action deferred on building Nurses Home at Gorycopathic Hospital*

Patients to build roads

Mr. Benet authorized to buy

two Ford Automobiles

Dr. Baker on Medical Committee

Superintendent notified Medical Staff that positions left and upon qualifications

Rations to be balanced

*May 12th 1915
Contracts Awarded*

That the work of making improvements throughout the buildings, the kitchens, dining rooms cold storage plant and dairy building utilizing the patient help. That a new dairy be built as soon as possible. The Superintendent was granted permission to order new machinery for the laundry, to buy machinery for making mattresses, brooms and other machinery needed to develop as rapidly as possible the industrial department of the Institution, so as to give employment to as many patients as possible.

The matter of selecting and installing a Central heating plant was referred to Mr. Sirrine. He was requested to employ a competent man to come to Columbia, look over the Hospital and advise the Superintendent and Architect as to the proper place to locate the heating plant, and then submit the plans for final action to Mr. Sirrine..

14. On motion of Mr. Benet, the Superintendent was requested, as soon as a sufficiency of water is secured at State Park to equip the Laundry Building there for patients, and to have other temporary buildings put up sufficient to quarter all of the colored male patients. 15th. & 16.th. Action was deferred upon the matter of building a Nurses Home and Assycopathic Hospital for the present.

17th. The Superintendent was requested to employ patient help in making permanent roads and beautifying the grounds of the Hospital.

On motion of Mr. Sirrine, the Superintendent was given permission to buy two Ford Automobiles, and that the two old machines be traded in, if possible.

Dr. Baker resigned as Chairman of the Finance Committee, and Mr. Christie Benet was appointed to succeed him.

Dr. Baker was appointed on the Medical Committee.

The Superintendent reported that soon after he took charge of the Hospital- he notified each member of the Medical Staff that the retention of their positions would depend upon their qualifications, as reported to him by the Medical Director. He wanted to adopt the U. S. Army regulations in the Institution. Later he expects to take up and perfect a diet, which will be less expensive and more nutritious than is now used. So far as he knew no effort has ever been made to balance the rations of the patients.

The Board adjourned to meet to-morrow A. M. to examine proposals and award contracts for supplies for the next quarter.

WEDNESDAY MAY 12th. 1915.

The Board met in the Treasurer's Office at ten o'clock A. M. All the members were present, except Mr. Sirrine.

Bids were opened, goods examined and Contracts awarded by the Board for furnishing supplies for the next quarter. After completing the awards the Board adjourned at 2:30 o'clock P.M.

R. B. Scarborough, Chairman,
J.W. Bunch, Secretary.